



SA (PUBLIC) PRIMARY SCHOOLS' MUSIC SOCIETY, INC.

ANNUAL GENERAL MEETING

WEDNESDAY 11th MARCH 2020, 4:30pm

28 HAY STREET, KLEMZIG



www.festivalofmusic.org.au

SOUTH AUSTRALIAN (PUBLIC) PRIMARY SCHOOLS' MUSIC SOCIETY INC.
Annual General Meeting
11th March 2020, 4:30pm
To be held at the PSMF Office, 28 Hay Street, Klemzig SA 5087

AGENDA

Welcome by Chairperson: Stephen Measday

Present:

Apologies:

Confirmation of Minutes of the previous SAPPSMS AGM

The minutes of the Annual General Meeting held on 20th March 2019, 4:30pm

Reports

- **President:** Stephen Measday
- **Manager:** Irene Solowij
- **Director of Music:** Robyn Filmer
- **Treasurer:** Irene Solowij
- **Choir Teacher / HPI Representative:** Kristie Fudge
- **The SAPPS Choir Administrator:** Deb Hepworth

General Business

- Election of Life Members
- Appointment of Auditor

Election of Officers

- Up to seven (7) School-based Leaders
- Choir Teacher / Hourly Paid Instructor Representative
- Up to two (2) additional Music Society members



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SOUTH AUSTRALIAN (PUBLIC) PRIMARY SCHOOLS' MUSIC SOCIETY INC.

Annual General Meeting

20th March 2019, 4:30pm

To be held at the PSMF Office, 28 Hay Street, Klemzig SA 5087

MINUTES

Welcome by Chairperson: Stephen Measday

Present: Bec Knight, Gaby Freer, Nathan Hamdorf, Stephen Measday, Rachel Neale, Irene Solowij, Robyn Filmer, Kristie Fudge, Anne O'Dea, Michael McConnochie, David Cowles, Deb Hepworth, Cathy Lange, Marg Thanissorn, Chad Lofts, Kirsty Henning, Maria Stone, Di Scott, Gisela Obst

Apologies: Kevin Williams, David Jackson, Elizabeth McDonald, Janine Warren, Nicole Weepers, Selena Britz, Kendall Hurst, Paula Grasby, Michelle Tromp, Terena Pope, Susie Scott, Sonia Cooke, Jordan Pfeiffer, Marian Woodlands, Katie Williams, Robyn Videon, Cheryl Clark, Nikki Bridgman, Jodie Bartlett, Liz Condous, Margaret Lange, Brian White, Brian Phelps, Phil Lawrence, Alison Riley, Jarrod Lamshed, Michael Aquilina, Amanda Cheah, Karen Anderson, Toby Martin, Susan Marshall, Rob Slater, Britt Chatburn, Lisa Bryant, Kirsty Sims, Leonie Pech

Confirmation of Minutes of the previous SAPPSMS AGM

The minutes of the Annual General Meeting held on 14th March 2018

Moved: Robyn Filmer

Seconded: Anne O'Dea

Carried

Reports

President: Stephen Measday
Report presented and attached.
Thank you to the entire team for another great production.
We received positive feedback from all areas.

Manager: Irene Solowij
Report presented and attached.
Since the laying of new carpet and linoleum, and the purchase of new furniture, the office has become a very welcoming workspace.
Congratulations to Robyn on winning back her Director of Music position.
The new Website and App are underway and will connect teachers and students to the program much more easily, as will the addition of our Facebook page.
It was good to be back at the Festival Theatre but we must be aware that we are dealing with a different beast so new relationships need to be cultivated.

Director of Music: Robyn Filmer

Report presented and attached.
2017 challenged us in so many ways, many of which were brought back to the Festival Theatre contributing to a creative and successful concert series.
Cathy Lange did a great job coordinating Major Moogy Sumner and the didgeridoo mob.
We made a great connection to the North Terrace educators along the whole precinct.
We also work with a great team of professionals who value our program.
Cluster rehearsals and collaborations continue.
Congratulations to the SAPPS Choir for representing us so excellently.

Treasurer: Irene Solowij

Report presented and attached.

The MoAA gave us an extra 0.6 salary, 0.2 of which is discretionary to use as we see fit.

Goods and services budget increased from \$4k to \$28k.

We are keeping stricter data on hours worked and expenses so that we have proof for an increase in the future.

The 2017 acquittal is still in progress, but we are getting very close to finalisation.

The Department has agreed that whatever is left over from the grant is to be kept by the Society. The issue is around what that figure is which will be determined shortly.

Inside charges far exceeded those from previous years – we will be given a Project Manager in future to explain and help with all aspects in the contract. This should hopefully lead to a more holistic partnership with Theatre staff.

Production Manager: Anne O'Dea

Report presented and attached.

2018 series was challenging with all of the renovation works in progress, but overall ran very smoothly.

It would not be possible to run the Festival without such a strong volunteer team. It is estimated that around 1300 hours of voluntary work were donated during the 2 week season.

Choir Teacher / HPI Representative: Kristie Fudge

Report presented and attached.

Kristie has spent a lot of time assisting teachers with templates and ideas so as NOT to re-invent the wheel.

The video of Trevor the mascot walking into the theatre was used by Choir Teachers and students which helped greatly.

Choir Teachers are accepting last minute changes much more readily.

The SAPPS Choir Administrator: Deb Hepworth

Report presented and attached.

Welcome to new members Cathy Lange (Conductor) and Gaby Freer (Assistant Conductor).

Streamlining processes continues to be a focus.

Once again the camp created the whole team feeling and the choir performed at 14 gigs over the year.

Motion: That the 2018 annual reports be accepted.

Moved: Maria Stone	Seconded: Kirsty Henning	Carried
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General Business:

Adoption of New Constitution

Stephen reiterated the need for change which has brought about the creation of a new constitution.

Kirsty commented that "It is great to finally have a constitution that you can at least 90% understand."

Irene thanked the drivers of the change: the Society Executive, Stephen Measday, William Morris, Dion McCaffrie, and Rachel Neale (a dog with a bone).

Motion: That the new Constitution be adopted to replace the current one dated 14/02/06 (amended 09/02/2017).

Moved: David Cowles	Seconded: Gaby Freer	Carried unanimously
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Appointment of Auditor

Motion: That Ian McDonald be appointed Auditor for 2019, and that Expressions of Interest for an external audit be sought in future years.

Moved: Irene Solowij	Seconded: Anne O'Dea	Carried
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Stephen concluded the meeting by noting that the reason we have held festivals for the past 128 years is because people such as the attendees at the meeting continue to commit and support all that we do.

These minutes are a true and accurate reflection of the meeting events.



Stephen Measday
SAPPS Music Society President
16th May 2019

SAPPS Music Society President Annual Report 2019

Every year we are able to report that the year has been a successful one and we always congratulate everyone on their effort and success. 2019 has been no different. The feedback to the Society from schools and families continues to be fabulous.

It is very important to report that the Festival of Music continues to improve, to engage new ideas and technologies and to meet new challenges. I would observe that this is built on the skills and engagement of everyone involved and I am concerned by the growing level of exhaustion for many Festival staff and volunteers. This is something we must address as a Society Board and we must look at through our negotiations with the department.

As President, it has been my agenda to work with the team and the board to tighten up a range of processes and structures. As a Society we need to work to preserve the integrity, longevity, traditions and quality of the work of the Festival. We must also work to support the professionalism of our Festival program.

We have completed our first year with our new constitution and board. I have no doubt that this is working well and the quality of contribution on the board continues to grow. I would like to thank the elected members of the board for the contributions and experience they are making.

We are very conscious of the plan to move year 7 students to high schools in 2022. Our research suggests this will make a difference to our orchestras and may make a small difference to our choirs. In 2021 we may need to work to support some of the year 6 students in some of our schools to be included.

The Board has also moved to ensure that our employees have been offered permanency after many years of filling positions as contracts. We continue to work to tighten up their employment conditions so that they have certainty and appropriate entitlements. This is long overdue.

Our office location has been raised this year and it is a topic of conversation with the department. Other topics include our relationships with other music oriented organisations including Instrumental Music. As the Music Society we need to provide support as the Festival Program evolves within department and the development of music education in South Australia.

The department has initiated a Music Education Strategy and we should all be excited about this. However, to this point the Strategy is not inclusive of the Primary Schools Music Festival Program which shares similar goals. We have made a number of attempts to engage the strategy including offering support. It would appear that the Strategy is seeking a life of its own which is independent of our significant music programs and that this will be a point of clarification into 2020.

I have completed three years as President and it continues to be a great honour to experience the talent, enterprise and engagement of the team and so many volunteers. I want to thank the Board and the Department for Education for their continued commitment to our Festival of Music Program.

Stephen Measday
President

Primary Schools' Music Festival Manager

Annual Report 2019

What a year.....

- Acquittal of grant for the 2017 Entertainment Centre concerts. The \$40,000 that was left was put into the National Mentor Program
- Celebration after the concert series was well attended and enjoyed at the Riverside Rowing Club
- The new constitution was adopted and the Board with 7 principals was created
- TRTs were provided for the Repertoire Committee to work on song selection
- Concert review was held during week 1 term 4, TRTs were provided. Each manager invited 2 members from their team to discuss and prepare actions from the feedback they collected
- Treasured Memories Photography employed
- Outsourcing of concert program
- Artist contracts were updated by crown at the cost of the department
- The mascot for 2020 is being investigated. Hoping to do a hand over from Maggie Magpie to the new mascot early in the year.

Concert series

In 2019 we changed the rehearsal and performance schedule at the Festival Theatre.

The new schedule included a two-day bump including a dry tech run. The Team and crew have decided to continue with this schedule with a few adjustments. The extra bump in time worked in our favour as the service lift was not working.

Extra FT staff were provided to assist with the bump in and bump out and an access ramp was built for students that required easier access.

Opening the concerts with a quieter, choral song was well received.

Congratulations and thank you to everyone who contributed in making this concert series such a success.

PSMF office space

Thank you to the volunteers that having been coming in randomly to sort through the filing cabinets full of prior music. Slowly, slowly the scores are being tidied up.

Personnel

I would like to congratulate Cathy Lange for being re-appointed as the Assistant Director of Music (ADoM).

Partnerships

- Australia Children's University – March 2018 continues for 3 years.
- Adelaide City Council –A Civic function was held and the students from The SAPPS Choir sang.
- Channel 44 – continued supporting the PSMF with the telecasting of the Commissioned Work.
- Pepper Tree Productions continues working and supporting us with filming, the production of DVDs and CDs and the preparation of vision for Channel 44.

IT infrastructure

Mid 2019 a cost pressure application went into the department requesting funds for new IT equipment. We have been granted \$30,000.

Due to concerns with capacity of Klemzig PS all infrastructure work has been put on hold.

Website / App Development

The website and the app have been a very costly project for the Music Society.

To keep abreast of changing technologies, the PSMF is having an app developed to tackle the issue of CD technology being phased out. Increasingly students do not have access to CD players and cannot listen to, and therefore learn, the repertoire at home. The result is that the CD we produce each year as the primary learning tool for students and teachers, is unable to be used.

We have been investigating what our requirements are and how to abide by copyright and licensing restrictions.

In 2019 we will be given permission to use Dear Pen Pal as the test for the app.

Using our App, students, choir teachers and accompanists will be able to download the music onto their own devices which minimises data download – a concern expressed by parents.

To enhance learning, music will be able to be manipulated – soprano only/ alto only/ backing track, etc. This will also help when school choirs are performing at various venues e.g. school assemblies, nursing homes, local shopping centres, etc.

The plan is to continually build the app to meet our needs and to slowly give the end users time to learn how to get the best out of it. Vision for choreography will eventually be added; karaoke style words with music; teachers/HPIs will be able to loop their own music to suit their teaching, etc. Administrative tasks will also be available through the App resulting in a reduction of the administration, workload for choir teachers and better meet critical timelines for the PSMF.

The app will be closely linked with our new website.

Everything from echo tracks; orchestra parts; choreography vision; taiko drumming vision; troupe rehearsals/workshops vision were available for students and teachers to access in the learning portal. All are password protected to ensure as best we can no breach on copyright.

Data showed that the learning portal was accessed by all – teachers, orchestra students (including taiko drummers) and choir students.

Hosts and Troupe have a short clip (commercial) on our website that can be viewed to explain what each does. These may be used by teachers in schools to share with the students and hopefully entice more students. We plan to include clips about all aspects of the Festival in 2020.

The new website had a 'soft launch' on 11 November – moving off the Weebly - with areas being populated as required.

Once the website and app are both in place we will then be able to manage the systems ourselves. This has been a very exciting process to go through.

With the new website and the ability to access all music the production of CDs will continue to diminish. 2020 will be the last year that CDs will be manufactured.

Facebook Page

The PSMF Family page continues to be a valuable way of communication and is very popular.

We have groups within our Facebook page – PSMF Family (for teachers and our Team); Orchestra group (for parents and the Orchestra Manager); The SAPPs Choir group page (for parents and the SAPPs Choir Administrator) and we are in the process of adding more groups.

To be a member of a group one needs to be invited and answer security questions.

The PSMF Family group is very active. Teachers are communicating with each other about all sorts of things to do with choir and sharing interesting articles, and resources, etc. Currently we have over 250 members.

Outsourcing of photography and program design

In 2019 we employed Treasured Memories to take photos during the concert series. Hundreds of beautiful photographs were taken from all areas of the theatre. Photos were available for purchase within a couple of days after each of the concerts. Treasured Memories managed the whole process from orders to delivery.

The stunning photos appear on our website and promotional materials.

In 2020 Treasured Memories will continue working as our official photographer.

Companies were tendered for the production of the Concert program. The first year, as with most things, was a little tricky, getting processes in place and 'letting go' of what we have been doing.

In 2020 I would like to see the company we decide upon have more say in what the program looks like and we carefully monitor to ensure the content we need is included.

2020 at the Festival Theatre

In 2020 our concerts will be in weeks 7 and 8. This requires us to also move our Magic Millions rehearsals to weeks 4 and 5.

Composer Contracts

I approached legal within the department to review our very outdated contracts that are used when we employ the composer. The department was not able to help but referred us to Crown – the department paid for the work done.

A template was created for us to use.

Lastly

As you can see, we continue our pace of work, constantly reviewing our learning program and processes to ensure that we are doing our utmost to assist the people who deliver our quality program to students. To finish with I would like to thank many people.

Firstly, I would like to thank the Board for the giving of their precious time to attend meetings and give direction. We appreciate that you leave your schools and help the PSMF.

Next, I would like to thank Stephen Measday for his continued support, guidance, wisdom and patience.

I would also like to say thank you to: the volunteers; the packers; the retirees that become Stage Door Bouncers; the families (students and adults); the roustabouts; the hair braiders and the many others I have not mentioned for offering their precious time and working for the PSMF.

Finally, the team – Robyn, Cathy, Rachel, Kristin, Anne, Michael, Maria, Selena, Chad and Rohan – how blessed I am to be working with you all. We have had an exciting year – ideas flowing, the willingness to share and offer ideas, discuss and evaluate what we do and how we do it has created a group who I believe feel.

I am so looking forward to what 2020 will bring.

Irene Solowij
Manager, PSMF

Primary Schools' Music Festival Director of Music Annual Report 2019

I am delighted to present my 2019 report to you today.

Congratulations once again to the dedicated teachers and volunteers who work with passion to ensure that this choral education program continues to provide the highest quality of successful music and arts opportunities for South Australian students.

"We are many, but we are one..." wrote Robyn Habel, our CW composer, and the students of 2019 sang it loud and clear. Such true words to sing when we consider the involvement of the hundreds and thousands of people, since 1891, in this SA state icon!!

School Choir Teachers, HPI Choir Teachers and Accompanists

We sincerely thank and congratulate ALL of these hardworking and passionate people.

We are fortunate to work with and encourage such amazing talent from the primary and secondary schools.

The PSMF Team

Rachel and Kristin hold the fort and manage all the ongoing Festival of Music 'nuts and bolts!! Thanks for ALL you do.

Irene, Cathy, Anne, Michael, Maria, Selena and Deb, - what a team to work with!

The spirit, work ethic and focus of this team enables us to create new and challenging opportunities every year - the students continue to be THE stars of our program, and they shine brightly!!

Thank you to Rohan Yates for Stage Managing and to Abbie Silverman for assisting him, you are both valuable members of our extended PSMF team.

The Music Team

"Excellence is the unlimited ability to improve the quality of what you have to offer."

Irene has led the team through another very successful year and proven the above. Congratulations.

Thank you Cathy, Assistant Director of Music, for amazing work with students and choirs, soloists and Kurna Welcome to Country dancers. It was another strong collaboration with Uncle Moogy for the smoking ceremony and a new one with Uncle Tamaru for Kurna Dancing. The comprehensive curriculum and teaching resources you create provide a terrific link to the repertoire.

To our 3 Festival Accompanists, Felicity Williams, Carol Young and our newest, Caroline Pomeroy - thank you for your preparation, dedication and professionalism all year. Well done!

Well done Michael McConnochie and Orchestra conductors: North – Tania Butterfield; South - Sue Asser and Katie Williams; and Central – Sharon Burgess. This year Taiko Drums provided an extra percussion opportunity for 3 teams of 5 students who learnt the art of Japanese drumming - a highlight of the program. Thank you to Matsuri Taiko teachers – Nicole Weepers, Katie Daly and Susan Marshall.

Thank you to the wonderful volunteers who assist at weekly orchestra rehearsals.

Thanks to Michael Aquilina who supported the Taiko drummers, the Feelin' Good vocalists, and managed the orchestra when needed.

The orchestra standalone - Feelin' Good, featured a year 11 vocalist each night that stood next to the grand piano, under the chandeliers.... This was speccy!! Well done orchestra and 3 festival accompanists! In the Hall of the Mountain King was the second standalone piece and both showed how the students' skill and musicianship developed over the 3 terms.

Thank you Chad for expert IT work throughout the year on the vision, journey to performance photos and the parade of choirs.

The 2019 Repertoire was engaging and educational. It is paramount to the success of our program and is carefully considered and selected. The challenge is to 'hook' students in and then take them on a journey of musical growth and connection to create long-lasting memories.

The PSMF continues to promote Australian and local composers and arrangers, Indigenous inclusion, multiculturalism, gender equity, student choice and musical diversity through the repertoire.

The 2019 Concert series consisted of:

- The beautiful Australian piece – 'You, Me and the Wide Open Sky', which incorporated a Kabuki drop (suggested by Dash, and achieved by Irene). The idea created a stunning start to the show, with some lovely outback scenes on the Kabuki drape, and cyc.
- 'The Colour of Your Jumper' continued the 'Aussie' theme and Archie Roach's song was sung loud and energetically, with the Troupe adding energetic 'sporty' choreography.
- 'When I Grow Up' from Matilda the Musical with 3 solos provided a fun and light song after Advance Australia Fair.
- 'Whenever the Wind is High' was our 'challenge' song which the students LOVED and really embraced - it became a favourite. The choirs worked hard to 'master' it and sang it confidently.
- 'Minoi, Minoi', our Samoan song, was a short and sweet little unison piece. The orchestra downed instruments, left the pit, collected their ukulele, and strummed centre stage while the choir sang. The orchestra loved the opportunity to be ON STAGE!! Again visually different!
- The CW – 'Dear Pen Pal' – composed by Robyn Habel, arranged and orchestrated by Glyn Lehmann. Artistic director Jo Casson gave the troupe the gift of acting the scene of each sister city with tons of colour and energy. The choir sang strongly, and the troupe adding wonderful dance across the entire stage. The Taiko Drums which featured in Himeji were a highlight!!
- 'Route 66' took the students to the JAZZ genre and with just a rhythm section and brass instruments this was a super cool and well received piece. A Scat part was well sung by soloists.
- 'The Children of the World (July 1969)', composed by Glyn Lehmann, with lyrics by Phil Cummings, coincided with the 50th Anniversary of the Moon Landing,. The kids loved singing this unison song and enjoyed learning about this amazing part of history.
- 'Get On Your Feet' was well arranged with the hosts doing the thankyou's as part of the longer introduction – troupe on stage plus choir with choreography – so much to watch!!
A big play for the orchestra and for the kids to sing – a fitting end to the concert!

Thanks to the PSMF teachers and students for song suggestions and assistance with the repertoire selection process.

To the arrangers who put together the orchestrations for us – thank you.

Resources

Recording choirs for the 2019 CDs were the SAPPs Choir, Highgate and Unley Primary Schools.

Thanks to all staff: Cathy, Gaby, Lisa and Susan and their students for outstanding preparation and hard work. Thank you again to Glyn Lehmann for recording and editing, and to Sodypop Studio the recording venue. All tracks were placed on the Learning Portal, including echo tracks, and were available to all teachers and students with a password.

The resources for teachers and students consisted of: teacher notes and extension activities, a printed copy of a powerpoint for student handouts and activities, and a Research, discussion and investigation ideas sheet for students. These provided extra learning to connect and engage students with our choral program. Well done Cathy and team.

Conferences

Conference 1 guests included Robyn Habel who briefed us on her 'Dear Pen Pal' commissioned work, and Annie Kwok who taught us "You, Me and the Wide Open Sky" and provided excellent teaching strategies and lesson notes for choir teachers.

Dr Anita Collins from Bigger Better Brains delivered a session on Friday afternoon, after attending the Catholic Teachers conference in the morning. (cost sharing)

Conference 2 in May supported explicit learning and consolidation of the repertoire and choreography. Attendance was lower than previous years, leading us to question our timing on a Saturday being the most suited still.

The Conducting Master Class was offered in Term 2, in conjunction with the Regional Coordinators Conference. This is for regional festival conductors as well as anyone wishing to further develop their own conducting skills of the current repertoire. 20 teachers attended the $\frac{3}{4}$ day class.

Cluster visits and Assessments

The cluster rehearsal visits took place between weeks 3 – 8 of term 1 with every Adelaide affiliated school hosting or attending a rehearsal with Robyn or Cathy.

Thanks to the choir teachers and HPI's who joined the Assessment team for term 2. Their help is invaluable to ensure we assess EVERY school participating at the Adelaide Festival. These ran from Week 10 term 1 to Week 9 term 2.

Students are encouraged to use the choir assessment rubric as a tool to reflect on their own learning.

Country assessments and workshops took place in term 1, weeks 9, 10 and 11.

Soloists

There were opportunities for 7 soloists per concert as part of our regular repertoire, plus 9 vocalists as part of the troupe. We ran pre-audition workshops early in term 2, at Klemzig and south at Darlington. The Solo masterclass provides several sessions for students to work with local performers – Mark Oates and Susan Ferguson, who give tips and hints for a confident and successful performance.

Mark Oates led a masterclass for the Troupe vocalists with specific hints for presentation and vocal strategies to last the concert season.

Festival Theatre concerts

Well done production manager Annie O, and her team of capable Concert Managers and stewards who get the students on and off stage and in and out of the theatre safely.

Guest artists and foyer concerts were particularly outstanding, showcasing a variety of music, drama and dance, even a circus act, to the audience and showing musical pathways for the mass choir.

Our Artistic Director Jo Casson, and her colleague, Laura Brougham took on the commissioned work and also the choreography for The Colour of Your Jumper and Get on Your Feet. The reworking of the troupe groups to set up scenes for each of the Dear Pen Pal songs with the colourful and diverse costumes and props was a visual treat.

Troupe Manager Maria Stone, and her dedicated coordinators adopted the new troupe set up and the two teams of students were well rehearsed and added such an energetic and professional display to complement the CW and the other two songs. Congrats!

Thanks to new Host manager Selena Britz and her adult mentor team for again finding highly motivated and talented students to run the concerts. These students manage the running of the show with confidence and professionalism.

Thank you to the Festival Theatre Staff – sound, lighting and the ‘mechs’ - We appreciate the quality work you do with us!

Regional Festivals

The Saturday country conferences for regional choir teachers in term 1 were held at Monash, Jamestown, Naracoorte and Whyalla. These were well attended, offering ‘best practice’ ideas, hints and teaching strategies for the new repertoire, opportunities to develop conducting skills and time to learn choreography and Auslan signing.

Members of the music team visit and support the regions for student workshops and members of The Board represented the SAPPS Music Society / PSMF at 9 of the 10 regional concerts.

The regional festivals are successfully self-sufficient and professional, some having elements of a student drama troupe and / or small instrumental ensembles comprising primary and secondary school students and their teachers, and the choir students show great skill and confidence on stage, There is always much enthusiasm and appreciation from family and friends for the shows - there is nothing like performing in your own community.

Collaborations

The PSMF continues to link itself with other educational and musical bodies:

- Adelaide University: Students continue to be offered 3 sessions of observation at choir and orchestra rehearsals.
- MusicaViva: Their in-schools program is promoted to our teachers at Conference 1 by Emily Kelly and we featured one of their groups at the second day.
- The SAPPs Choir sang at the ANZAC Dawn Service on North Terrace, and various schools still align with their local community event to sing.
- The State Opera – The SAPPs Choir sang at the opening night of ‘The Cunning Little Vixen’ at the Ridley Centre, Adelaide Showgrounds
- Christchurch, New Zealand and Western Australia: ongoing connections with these Festivals to share project developments and repertoire ideas.
- Walk a Mile: students from Ardtornish and Stradbroke PS sang at the Hutt Street Centre’s event again – a very early morning for all. Thanks to Annie, Penny and students.
- UNESCO: another likeminded body with very similar strategic pillars for promoting music in the community and with students.
- Children’s University continued in 2019.

Professional Development via community concerts and conferences - attendance at Gondwana National 3 day Choral Symposium (as part of the annual national choral school in January), Choral Eisteddfod Competitions, community choir concerts – Australian Girls and Young Adelaide Voices, The Festival Statesmen birthday concert, Choir of Kings College Cambridge concert, Instrumental Showcase midyear concert, The World Choral Festival for 5 days in Sydney in July, the Catholic Music Festival, learning Taiko drums in 2019.

- ♪ I would like to thank everyone I work with across the large PSMF family.
- ♪ It is such a great organisation which constantly strives for excellence and provides so many opportunities for students in South Australia.

Robyn Filmer

Director of Music, PSMF

SAPPS Music Society Treasurer

Annual Report 2019

Throughout the year the Board has continued to maintain close scrutiny of Budget income and expenditure within both the department and the Music Society.

Memorandum of Administrative Agreement (MoAA)

The MoAA is to be renewed in 2023. The members of the PSMF team are keeping detailed records of their workload to ensure that future negotiations with the Department for Education have solid data backing staffing and financial requests.

We are in the process of re-classifying the Manager position to a Band 3 (PCO2/Senior Leader 2). It is currently with the Manager Music Programs for consideration before being presented to Human Resources. Approval should make the re-levelling of the Director of Music to Band 2, and the Assistant Director of Music to Band 1 a straightforward process.

2017 Grant Acquittal

After the acquittal process a balance of \$39,970.56 remained from the Grant. We were assured that the Society would be allowed to keep any remaining monies to go towards funding our IT upgrade.

In July 2019 we were directed to transfer the funds to Fairview Park as the financial administrator for the National Music Teacher Mentoring Program. This was transacted on 31 July 2019 and the acquittal was discharged.

Financial Overview

It is gratifying that, after a few lean years, we have returned a surplus figure in 2019.

An increase of around \$90,000 in income (due to increased ticket, affiliations and resources sales) was offset by an additional \$12,000 in expenditure. The reduced balance of overall profit is primarily due to the transfer of the residual grant money and a significant investment in our new website and the development of our ground-breaking app.

General Update

The success of The SAPPS Choir continues to grow and provides the Board with regular financial reports. The Society continues to subsidise the choir, which operates in profit in all areas other than staffing.

Our cash at bank and assets, as shown in the accompanying notes to the Financial Statement, are still strong, and throughout the year we continue to invest uncommitted funds in Business Online Saver accounts and Term Deposits that maximise interest earned.

I wish to acknowledge the work of our Administrator, Rachel Neale, who has developed a strong appreciation of the financial management of the Society, and continues to work to make our processes as efficient as possible and give an accurate representation of our financial status.

I would also like to acknowledge and thank our accountant, Leanne Kehl, for her efforts in maintaining and processing our finances and records, and our auditor, Ian McDonald, for his continued assistance and sponsorship of the Society.

For the past 2 years it has not sat comfortably with me that, due to winning the role of Manager subsequent to my appointment as Treasurer, I have been responsible for both roles. I am therefore extremely happy to hand over that role to our new Treasurer, Kirsty Henning, who was appointed by the Board in June 2019.

I conclude my report as Treasurer by thanking all the Society Board members for the efforts they put in to ensuring the Society continues to pursue excellence; musically, artistically, equitably and financially.

Irene Solowij
Treasurer

Financial Report

South Australian Public Primary Schools Music Society Inc.

31 October 2019

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Statement and Report by the Committee to the Member of the South Australian Public Primary Schools Music Society Inc.

The attached financial statements of the South Australian Public Primary Schools Music Society Inc. for the year ended 31 October 2019 are, in our opinion properly drawn up:

- (a) so as to present fairly the financial position of the Association as at 31 October 2019 and the results of its operations for the year then ended, and;
- (b) In accordance with the provisions of the Association rules, and;
- (c) In accordance with applicable Australian Accounting Standards.

As at the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

During the financial year no:

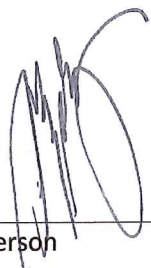
- (a) Officers of the Association,
- (b) Firms of which an officer is a member,
- (c) Corporation in which an officer has a substantial financial interest,

have received or become entitled to receive a benefit as a result of a contract between the officer, firm or corporation and the Association.


During the financial year the following officers received payments or benefits of pecuniary value as follows:

Nil.

Signed according to a resolution of the Committee



Chairperson



Committee Member

Date: 13 February 2020

Location: PSMF, Klemzig

South Australian Public Primary Schools Music Society Inc.

Income Statement for the Year Ended 31 October 2019

	Note	2019 \$	2018 \$
INCOME			
Festival of Music		400,337	362,829
Other Income		306,095	287,288
Grant Income		-	-
Resource Sales		226,767	191,327
Total Income		<u>933,198</u>	<u>841,444</u>
EXPENSES			
Accounting Fees		4,655	4,743
Bank Fees		60	334
Courier Charges		693	1,270
Depreciation Expense		12,931	20,657
Employment Expenses		167,356	199,051
Festival Costs		637,236	648,347
Insurance		8,870	6,743
Legal Costs		67	-
Meeting Costs		2,167	2,526
Mentoring Fund		39,971	-
Mobile Broadband		27,343	-
Motor Vehicle Expenses		6,577	5,641
Office Equipment		606	632
Photocopying		1,569	3,125
Postage		1,052	1,276
Repairs & Maintenance		1,168	2,960
Sponsorships		5,023	-
Stationery		3,428	6,097
Sundry Expenses		963	5,440
Training & Development		701	2,359
Travel & Accommodation		1,717	996
Total Expense		<u>924,153</u>	<u>912,198</u>
NET SURPLUS / (DEFICIT) FOR YEAR		<u>9,046</u>	<u>(70,754)</u>

South Australian Public Primary Schools Music Society Inc.

Balance Sheet as at 31 October 2019

	Note	2019 \$	2018 \$
MEMBERS' FUNDS			
Opening Balance		558,434	629,188
Current Year Surplus		9,046	(70,754)
CLOSING BALANCE		567,480	558,434
These funds are represented by:			
CURRENT ASSETS			
Cash on Hand	2	105,391	142,411
Accounts Receivable		(1,097)	198
GST Receivable		43,396	49,528
Investments	3	458,202	383,117
TOTAL CURRENT ASSETS		605,892	575,253
NON-CURRENT ASSETS			
Property and Equipment	4	11,312	24,242
TOTAL ASSETS		617,204	599,496
CURRENT LIABILITIES			
Trade Creditors	5	22,407	13,745
Provisions	6	27,317	27,317
TOTAL LIABILITIES		49,724	41,062
NET ASSETS		567,480	558,434

South Australian Public Primary Schools Music Society Inc.

Notes to the Financial Statements for the year ended 31 October 2019

NOTE 1 – STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (SA) 1985.

The Board of Management have determined that the Association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act, South Australia and the following Australian Accounting Standards:

- AASB 1031: Materiality
- AASB 110: Events Occurring After Reporting Date

No other Australian Accounting Standards or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report is prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current

	2019 \$	2018 \$
NOTE 2 – CASH		
Satisfac S1 Account	-	-
Commonwealth Bank Account	13,100	13,068
MasterCard CBA	3,264	2,825
Depreciation/Assets	42,954	35,274
Leave Entitlements	35,074	37,915
Equity Fund	10,606	13,065.45
DECD Grant Bank Account	0	39,971
Petty Cash	392	292
	<u>105,391</u>	<u>142,411</u>
NOTE 3 – INVESTMENTS		
Business Online Saver	150,176	87,101
Term Investment (1)	139,988	134,468
Term Investment (2)	168,038	161,547
	<u>458,202</u>	<u>383,117</u>
NOTE 4 – PROPERTY AND EQUIPMENT		
Motor Vehicles at Cost	37,999	37,999
Less Accumulated Depreciation	<u>(36,143)</u>	<u>(29,568)</u>
	<u>1,856</u>	<u>8,431</u>
Furniture and Fixtures at Cost	180,137	180,137
Less Accumulated Depreciation	<u>(170,681)</u>	<u>(164,326)</u>
	<u>9,456</u>	<u>15,811</u>
	<u>11,312</u>	<u>24,242</u>

South Australian Public Primary Schools Music Society Inc.

Notes to the Financial Statements for the year ended 31 October 2019 (cont.)

NOTE 5 – CREDITORS

Trade Creditors	22,407	13,745
	<u>22,407</u>	<u>13,745</u>

NOTE 6 – PROVISIONS

Long Service Leave	27,317	27,317
	<u>27,317</u>	<u>27,317</u>

Ian G McDonald FCA



Independent Auditor's Report to the Member of the South Australian Public Primary Schools Music Society Inc.

We have audited the accompanying financial report, being a special purpose financial report, of the South Australian Public Primary Schools Music Society Incorporated (Association) for the year ended 31 October 2019.

Opinion

In our opinion, the financial statements of the Association are properly drawn up:

- a) to present fairly the financial position of the Association as at the 31 October 2019 and the results of its operations for the period then ended, and;
- b) according to applicable Australian Accounting Standards.

Basis for Opinion

For the audit of the Association we have maintained our independence in accordance with the relevant ethical requirements of APES 110 Section 290. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information – Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. We also draw attention to Note 7 to the financial report, which describes the uncertainty of any refund of grant funds to the Department of Education and Child Development. The financial report is prepared to assist the association to meet the requirements of Associations Incorporation Act (SA) 1985 and regulations. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the members.

Responsibility of Management for the Financial Report

The Board of Management is responsible for the preparation of the financial report in accordance with Associations Incorporation Act (SA) 1985 and regulations and for such internal control as management determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We have conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

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Ian G McDonald FCA



Independent Auditor's Report to the Member of the South Australian Public Primary Schools Music Society Inc.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the board of management as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the financial reporting requirements under the Associations Incorporation Act. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Independence

In conducting our audit, we have complied with the independence requirements of the Institute of Chartered Accountants Australia and New Zealand.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

A handwritten signature in blue ink, reading 'Ian G McDonald', written over a horizontal line.

Ian G McDonald FCA

Registered Company Auditor

Date: 2 March 2020

Location: Grange SA 5022

SAPPS Music Society Choir Teacher & HPI Representative Annual Report 2019

Introducing myself

I introduced myself to choir teachers and HPIs at conference 1.

New choir teachers

I attended the Q & A session for new choir teachers on day 2 of conference 1 2019, to support the team in answering questions and supporting new choir teachers.

I also attended the Saturday morning session (30 March 2019) for new choir teachers at Klemzig. This was a great way to talk through organisation and "what's next?" for new teachers, once they have made a start with choir.

Special AGM

I emailed some choir teachers re attending the 2019 special general meeting. I heard back from some, giving me their proxy vote, and some others attended the meeting.

Choir tips

I shared some choir tips for teachers, via the Facebook page, as well as in some PSMF updates.

Sharing resources & ideas

I had a few choir teachers who emailed me during the year, asking for copies of notes, or for ideas or advice. I helped out wherever I could.

Overall 2019 was another great year for the PSMF. I would like to thank all involved for their support in my role of Choir Teacher/HPI Representative.

I have learned a lot and appreciated the opportunity to represent and support choir teachers and HPIs in their sites.

I wish everyone the best for the 2020 Festival.

Kristie Fudge

Choir teacher/HPI representative

The SAPPS Choir

Annual Report 2019

In 2019 the SAPPS Choir staff team remained Cathy Lange, conductor, Gaby Freer, assistant conductor, Cheryl Clark, accompanist, and Deb Hepworth, administrator.

We began the year with 59 students consisting of 11 year 5, 26 year 6 and 22 year 7. Eleven of these were boys. We finished the year with 55 students.

The fees were \$190 per child and \$140 for school card holders. The music levy that is refunded at the end of the year when all music is returned remained at \$30. We received all monies by the beginning of Term 2.

Our new processes of EFT for preferred payment method, TryBooking for handling our own concert ticket sales and any other ticketing, and on line audition booking, all worked extremely well and our Facebook page is well subscribed. All member phone numbers are saved in 2 staff phones.

Our repertoire for the first semester included

- | | |
|---------------------------|--|
| ♪ I'm a Train | ♪ Spirit of the Anzacs |
| ♪ The Gift | ♪ For Love of Country |
| ♪ Spinning Spinning | ♪ Traditional ANZAC Day songs |
| ♪ Sing | ♪ Selected songs from the Festival 2019 repertoire |
| ♪ Better When I'm Dancing | |

Semester Two repertoire included

- | | |
|-----------------------|----------------------|
| ♪ Lunar Lullaby | ♪ Carol of the Bells |
| ♪ Tundra | ♪ Mary Did You Know? |
| ♪ Sisi Ni Moja | ♪ Alle Psallite |
| ♪ The Light Come Down | |

We again held our overnight camp at Nunyara Conference Centre in February with all our members attending for some of the time and most there full time. This event really consolidates friendships and the ensemble feel of the group, as well as laying a solid foundation in repertoire learning. A session focused on performance and presentation was delivered by John Khammash from the Festival Statesmen Chorus.

Our 2019 performances included,

- Parent Concert at the conclusion of Music Camp
- ANZAC Day Dawn Service in the city
- Opening Night at the State Opera's Cunning Little Vixen
- Public Education Awards Ceremony
- Adelaide Eisteddfods, Elder Hall
- Choir Crawl with 3 performances
- SAPPS Choir Winter Concert, Burnside City Uniting Church
- Instrumental Music Showcase, Elder Hall
- Barton Singers, St Augustine's Unley
- Festival Statesmen Chorus 10th Anniversary Concert (selection by competition)
- Adelaide Lord Mayor's Civic Reception for the PSMF
- Guest Artist at Festival of Music
- Helen Mayo House National Convention
- SAPPS Choir Christmas Concert

The team spent considerable time discussing the merits of a choir tour. It was decided that we would achieve our desired outcomes, by adding a day long Choir Crawl to the program. Fifty of our then 58 students, staff and parents bussed to 3 northern schools, Lake Windemere PS, Roseworthy PS and One Tree Hill PS. The timing of the event was perfect, and the learning and team building that was consolidated on the day, was significant. This is an activity that we will repeat.

We were, again, the main recording choir for the 2020 Festival of Music resources. Two groups of 10 students were selected to record at Sodypop Studios in Norwood in late October.

In November we held a very successful round of auditions, resulting in 59 potential members for 2020 (22 are returning students).

We were booked to be the opening act for the Prospect City Carols in late November, but due to rain the event was cancelled. We have been invited for 2020 and accepted.

Throughout the year the choir was supported by Chad Lofts particularly in the area of IT. At the end of the year he produced a visual summary of our events, which was made available to our parents as a 2019 memento. His expertise is invaluable.

Our Parent cohort was on hand whenever needed: at camp, gigs, fund raising, music collection and at our own concerts helping in a myriad of ways. They are always a wonderful support to the choir.
To both Chad and our parents, many thanks.

I must again acknowledge our host school – Unley PS and the music teacher, Susan Marshall – for the use of the Music room. We are indeed lucky to be hosted by a school where we are made to feel welcome and where the room is always ready when we need it.

We also have in our corner Robyn Filmer, Irene Solowij, Rachel Neale, and Kristin Hayward. We truly value their skills, advice and support. Thank you also to the SAPPS Music Society for their continued financial support of the choir. We could not exist without it.

Deb Hepworth

The SAPPs Choir Administrator