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**SOUTH AUSTRALIAN (PUBLIC) PRIMARY SCHOOLS' MUSIC SOCIETY INC.**  
**Annual General Meeting**  
10<sup>th</sup> March 2021, 4:30pm  
To be held at the PSMF Office, 28 Hay Street, Klemzig SA 5087

## MINUTES

The meeting commenced at 4:34pm.

**Welcome by Chairperson:** Stephen Measday thanked everyone for your attendance and for their commitment to the MS.

**Present:** Rachel Neale, Mel Evans, Irene Solowij, Anne O'Dea, Chad Lofts, Sue Mittiga, Terena Pope, Robyn Filmer, Stephen Measday, Deb Hepworth, Cecelia Borda, Kirsty Henning, Di Scott, Leonie Pech, Michael McConnochie, Phil Lawrence, Kristie Fudge

**Apologies:** Margaret Lange, Cathy Lange, Ruth Bone, Kevin Williams, Lisa Bryant, Michael Bawden, Marg Thanissorn, Ian McDonald, Leanne Kehl, Bec Knight

### Confirmation of Minutes of the previous SAPPSMS AGM

**Motion:** That the minutes of the Annual General Meeting held on 11<sup>th</sup> March 2020, 4:30pm be accepted.

**Moved:** Terena Pope    **Seconded:** Kirsty Henning    **Carried**

### Reports

- **President:** Stephen Measday  
Report presented and attached.  
This year is our 130<sup>th</sup> anniversary which is a remarkable achievement for any organisation. It is wonderful come up with something fresh, different and exciting for the students of South Australia.
- **Manager:** Irene Solowij  
Report presented and attached.  
Leonie Pech wished it to be noted that our continuation of the singing program was a huge achievement in a year where choir ground to a halt throughout Australia and the world.
- **Director of Music:** Robyn Filmer  
Report presented and attached.
- **Treasurer:** Kirsty Henning  
Report presented and attached.  
Budget 2021 attached.  
Audited report attached.  
Leonie Pech asked how many books were ordered for this year. Rachel Neale responded that the figure was approximately 12,000. This figure has been fairly constant for the past 13 years, but is slowly being trimmed downwards to minimise wastage.

Kirsty mentioned that the Festival of Music App is a terrific resource for aural learners. SASVI & Kilparrin in particular are loving the App as they are primarily aural learners. Amazingly, when they do read the songbook in Braille, some students can read one line for music and the other for lyrics simultaneously.

**Motion:** That the financial report be accepted.

**Moved:** Leonie Pech                      **Seconded:** Anne O'Dea                      **Carried**

- **Choir Teacher / HPI Representative:** Kristie Fudge  
Report presented and attached.
- **The SAPPs Choir Administrator:** Deb Hepworth  
Report presented and attached.  
Deb recommended that, prior to appointment of a new administrator, the hours are increased in keeping with the increased duties that now go with the position.

**Motion:** That the 2020 annual reports be accepted.

**Moved:** Mel Evans                      **Seconded:** Robyn Filmer                      **Carried**

### **General Business**

- **Constitution Amendments to reflect Deductible Gift Recipient (DGR) Status.**

Rachel Neale spoke to this agenda item.

In order to attract philanthropic and company donations, the Board has undertaken to seek status as a Deductible Gift Recipient. Essentially this means that anyone who makes a donation to the Music Society can claim it on their tax return.

There are a number of steps that need to be taken to complete the process, the first of which is to amend our Constitution to reflect the change in status.

Next, we outline a fundraising program including where we expect our donations to be coming from, how funds will be awarded and to whom.

All this will result in being placed on the Register of Cultural Organisations, thence to the ATO for final approval.

This whole process will take anywhere up to 18 months.

The amendments to the Constitution have been provided by a 3<sup>rd</sup> party contractor, Dr Erica Myers-Davis from Xponential, philanthropy and fundraising specialists, who specialise in this area for not-for-profits and charities.

**Motion:** That the amendments to the Constitution be accepted to reflect our Deductible Gift Recipientcy.

**Moved:** Rachel Neale                      **Seconded:** Kirsty Henning                      **Carried**

### **Presentation to Life Members**

There have been no proposals for Life Membership this year.

Life Membership certificates were awarded to Cecelia Borda, Deb Hepworth and, in her absence, Gay Wood along with renewed thanks for all their years of hard work on behalf of the Primary Schools' Music Festival (PSMF).

On behalf of the SAPPs Music Society and the PSMF Team Stephen thanked the Department for Education as we move into a second year where our usual Music Festival is unable to happen. Particular thanks go to Chief Executive, Rick Persse, and other department officers who have given their time, energy and interest towards our producing something special for students. Leonie Pech suggested that Lisa Bryant be included in that thanks and Stephen concurred.

We have received both great support and great respect which in turn has created a stronger partnership between us.

The 2021 process is already underway, and we have been assured there will be assistance even if we don't yet know what will be involved.

**Motion:** That the Department for Education be thanked for their continued support both last year and into the future.

**Moved:** Rachel Neale                      **Seconded:** Cecelia Borda                      **Carried**

▪ **Appointment of Auditor**

**Motion:** That Ian McDonald, Creative Auditing, be appointed SAPPSMS auditor for 2021.

**Moved:** Kirsty Henning                      **Seconded:** Rachel Neale                      **Carried**

▪ **Election of Officers**

Stephen thanked those who have served on the Board over the past year for their commitment and contributions to the Society and the production of the Festival.

▪ **Seven (7) school-based Leaders**

Nominations:

- Sue Mittiga, Hendon PS
- Melissa Evans, Norwood PS
- Michael Bawden, Gilles St PS
- Di Scott, Tea Tree Gully PS
- Terena Pope, Clovelly Park PS
- Rebecca Knight, Enfield PS
- Leah Kennewell, Aldgate PS

**Motion:** That the 7 school-based Leader nominees be elected to the Board

**Moved:** Leonie Pech                      **Seconded:** Anne O'Dea                      **Carried**

▪ **Choir Teacher / Hourly Paid Instructor Representative**

**Motion:** That the single nominee, Kristie Fudge from Pt Noarlunga PS, be elected to the Board.

**Moved:** Rachel Neale                      **Seconded:** Deb Hepworth                      **Carried**

▪ **Up to two (2) additional Music Society members**

**Motion:** That the single nominee, Deb Hepworth, Life Member, be elected to the Board.

**Moved:** Rachel Neale                      **Seconded:** Irene Solowij                      **Carried**

Stephen Measday thanked everyone for their hard work of the previous year, and their attendance at the Annual General Meeting.

The meeting closed at 5:17pm.