

CLAIMING TRTS FOR THE PRIMARY SCHOOLS MUSIC FESTIVAL

***** TO THE FINANCE OFFICER *****

DO NOT PROCESS THIS FORM - WE DO THIS DIRECTLY FROM OUR OFFICE SO THAT IT COMES OUT OF OUR BUDGET.

Please fill in the details below and **email** or **fax** immediately to Irene Solowij at manager.psmf376@schools.sa.edu.au or **8261 9799**

Day	Month	Year	Person released	School	TRT ID Number	TRT name	Fraction of day used

Reason for teacher release (please circle one)

Orchestra Troupe Host Choir Assessments Board Concert Manager Regional

Other.....

Principal/ Line Manager

Print Name

Signature

Date

