

New Working with Children Check

People working or volunteering with children in South Australia must, by law, have a Working with Children Check.

A Working with Children Check is an assessment of whether a person poses an unacceptable risk to children. As part of the process the Screening Unit will look at criminal history, child protection information and other information.

A valid DHS/DCSI child-related employment check will be recognised as a Working with Children Check until it expires. Then, you must apply for a new Working with Children Check.

If you applied for a Child-related Employment Screening before 1 July 2019, and your application has not yet been finalised, the application will be treated as an application for a Working with Children Check.

A Working with Children Check is valid for five years and is portable across organisations and roles in South Australia

Submit your own application for a check

Before you start

Once you begin your application you will receive an email to activate your application.

When you have done this, you will receive a second email to set your password for your account.

This password, combined with your username, will allow you to begin your application.

To complete your application you will need

- information about your full legal name and any names you may have, including previous names, maiden name, names you have legally changed, aliases and informal names (like nicknames)
- your current address and 10 years' of address history
- If you are verifying your identity online (100-point check), you will need an Australian driver's licence or permit, plus one of these:
 - Australian birth certificate or extract
 - Australian citizenship certificate
 - Australian passport.

The cost of a Working with Children Check is \$113.30 inc. GST.

To apply – click on the following link:

<https://screening.sa.gov.au/applications/application-information-for-individuals>

The Screening Unit finishes most check applications within three weeks. It can longer than this if there is a lot of information to assess or it is complex.

You can apply up to six months before your current check expires.